

EMERALD HEIGHTS
Job Description

Job Title: Licensed Nurse-RN-Assisted Living
Department: Corwin Center-Assisted Living
Classification: Hourly; non-exempt
Reports to: Assisted Living Manager
Grade: 20

Job Overview:

The Licensed Nurse-RN-Assisted Living is responsible for managing the residents' health plan and supervising the day-to-day nursing activities during the shift in accordance with State & Federal regulations and facility policies and procedures.

DUTIES AND RESPONSIBILITIES

Resident Care

- Process admissions/transfers/discharges.
- Welcome resident and oversee brief orientation to surroundings.
- Begin initial care plan.
- Complete transfer/discharge paper work as appropriate.
- Complete resident assessment instrument.
- Use resident assessment to help set measurable goals and objects in a care plan that meets the resident's physical, mental and psychosocial needs.
- Give and take shift report in timely manner.
- Deliver and supervise resident care, based on interdisciplinary plan.
- Administer medications and treatments as ordered by the attending physician.
- Maintain proper surveillance of medications and records for controlled drugs.
- Perform skilled nursing procedures, i.e., insertion of tubes, dressing changes, etc.
- Arrange for tests and procedures and follow up to ensure completion.
- Evaluate residents regularly for evidence of changes in condition using assessment skills based on accepted nursing standards.
- Supervise serving of diets and nourishments.
- Monitor intake and output when appropriate.
- Monitor resident weights and vital signs.
- Monitor resident positioning and use of supports
- Monitor resident activities and prescribed therapies.
- Assess need for preventive and restorative programs to ensure optimum achievable quality of life for each resident.
- Evaluate resident for skin integrity and functional status; maintain skin records.
- Provide direction and support to NACs to facilitate smooth delivery of nursing care on daily basis.
- Develop resident care assignments.
- See that each NAC receives adequate report on his/her assigned residents at start of shift.
- Monitor care provided by NACs to ensure that the nursing care plan is implemented in a timely and thorough manner.
- Act as role model for non-licensed staff in the deliver of safe, competent and compassionate service.
- Respond to emergency calls in residential living area in absence of residential nurse.

Documentation/communication

- Supervise documentation in the health record to ensure timely and complete entries.
- Report and document change in resident's condition according to facility policies.
- Report and document incidents or unusual occurrences according to facility policy.

- Initiate and discontinue charting at appropriate times according to facility policy.
- Receive physician's orders, process them and update care plan accordingly.
- Complete charting of treatments, medications, assessments, care plans and summaries of resident progress in timely manner.
- Communicate with all disciplines to ensure that care is delivered according the resident care plan.
- Communicate with family and responsible parties regarding inquiries about residents, in compliance with facility policy on confidentiality.
- Complete daily rounds on assigned residents to ensure facility compliance with regulatory requirements
- Regular, predictable, and dependable attendance.

REQUIREMENTS

- Current RN certification (licensure) in Washington State with at least one year of experience.
- Speak, read, and write English.
- Desire to work with older adults.
- Skill in recognizing physical, mental and emotional needs of residents.
- Ability to work closely with professional and non-professional staff members.
- Effective oral and written communication skills.
- Knowledge of federal, state and local regulations.
- Able to maintain patience, poise, and dignity in an emergency or crisis.
- Able to keep confidentiality.
- Good judgment and ability to make independent decisions.
- Emotional stability, tact and understanding of residents' physical, psychological, social and emotional needs.
- Able to prioritize multiple tasks.
- Supervisory skills.
- Take and give instructions well.
- Regular, predictable and dependable attendance.

Physical Demands

- Sit and stand for up to two hours per day.
- Walk three to four hours per day. Also, run or walk rapidly.
- Frequent lifting up to 10 pounds.
- Occasional lifting of over 50 pounds and up to 100 pounds when lifting residents with use of a transfer belt. If appropriate use pixel/hoyer lift to assist resident from the floor.
- Assist with transfer, lifting and pushing a wheelchair.
- Push/pull with up to 50 pounds of force.
- Climb stairs quickly.
- Occasional bending and twisting at waist.
- Occasional reaching above or below shoulder heights, e.g., charts or supplies on upper shelves.
- Frequent grasping and handling, e.g., paperwork, diagnostic tools.
- Occasional use of computer and telephone.

Working Conditions

- Exposure to bloodborne pathogens: Level I
- Work in well-lighted, well-ventilated work areas.
- Subject to infections, odors and/or hazards that might cause bruises or scratches.
- Subject to frequent interruptions.
- Hours vary; evenings and weekends may be required.

Job Description Change

Every effort has been made to make this job description as complete as possible. However, this job description may be changed without notice when in the best interest of Emerald Heights. When changes are necessary, a written addendum will be added to this job description.

Statement of Understanding:

I have read this job description and understand its contents. I also understand this job description is not intended to be and should not be construed as an exhaustive list of all the responsibilities, skills, efforts or working conditions associated with my position.

I further understand that my employment is at will, and thereby understand that my employment may be terminated at will by Emerald Heights or myself with or without notice.

Employee Signature

Date

Supervisor

Date